



CLERK OF COURTS 5 YEAR CIP 2023-2027

Presented by :
Madam Clerk, Janice Morris
May 12, 2022

TECHNOLOGY PROGRAMS & IMPROVEMENTS

With Technology being a critical component to the operations of the Clerk of Courts Office, the following items are of high importance over the next two years. With the ongoing daily advancement in technology around the world, the infrastructure and improvement of this area comes at high priority.

Improvement Technology Infrastructure and Equipment Needs **\$143,400**

- Replace current PC systems, laptops, monitors, printers, scanners, receipt printers, label makers, and other miscellaneous items.

Technology Disaster Recovery (@30% normal capacity) **\$34,000**

- This includes surplus back up items like laptops, monitors, printers, mobile hotspots, scanners, receipt printers, label makers, misc.



TECHNOLOGY PROGRAMS & IMPROVEMENTS-CONTINUED

Digitizing Court Records

\$400,000

- This will allow the public to access historical records online and decrease the amount of foot traffic in the Courthouse. It will also free up space within the Clerk of Courts office and storage area within the Courthouse.

Software Upgrades & Enhancements

\$14,250

- This includes Website updates & maintenance
- Social Media enhancements
- Acrobat DC Licenses
- Other Software Enhancements

TECHNOLOGY PROGRAMS & IMPROVEMENTS-CONTINUED

<u>Improvement Technology Infrastructure and Equipment Needs</u>	<u>\$143,400</u>
<u>Technology Disaster Recovery (@ 30% normal capacity)</u>	<u>\$34,000</u>
<u>Digitizing court records</u>	<u>\$400,000</u>
<u>Software Upgrades & Enhancements</u>	<u>\$14,250</u>
<u>Grand Total for Technology Programs & Improvements</u>	<u>\$591,650</u>



BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

The Clerk of Courts Office needs enhancements to each floor. We would like our office to model the updates similar to the newly renovated Administration building for the County. As an office that is heavily visited by citizens daily, our entire office should reflect a state-of-the-art appearance to ensure we represent Rockdale County in a professional way.

Clerk of Courts Office Improvement Upgrades

\$200,000

- Paint Upgrades to the entire Clerk of Courts Office
- Carpet Upgrades to the entire Clerk of Courts Office
- New Tile ceiling for Jury Pool Room
- New Lighting for Jury Pool Room
- Additional storage needed for court records at Parker Road facility

BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Real Estate Division-Room 101

Needs:

- Painting
- New Carpet



BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Superior Court Civil/Jury/Passports-Rooms 200 & 204

Needs:

- Painting
- New Carpet
- LED light fixtures
- New ceiling tiles

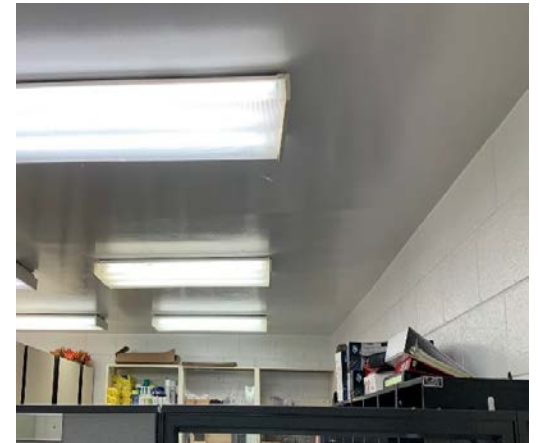


BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Superior Court Criminal/Vault-Room 203

Needs:

- Painting
- New Carpet
- LED light fixtures
- New ceiling tiles



BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Board of Equalization-Room 202

Needs:

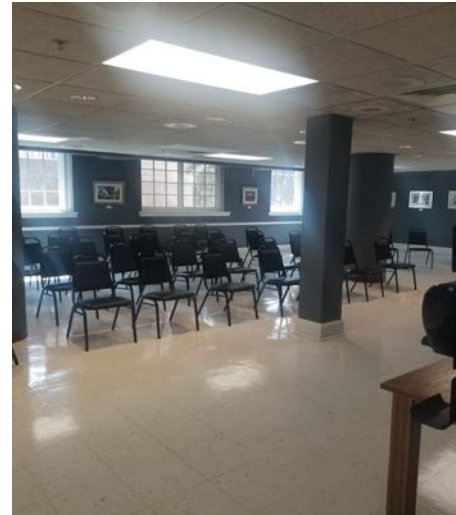
- Painting
- New Carpet
- LED light fixtures
- New ceiling tiles



BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Jury Pool Room Needs:

- LED Light Fixtures
- New Ceiling Tiles



BUILDING IMPROVEMENTS/RENOVATIONS/EXPANSIONS

Additional Storage space needed for court records at Parker Road facility





NEW BUILDINGS

New Courthouse

CLERK OF COURTS

5 YEAR CIP REQUEST SUMMARY

Rockdale County
Five Year Capital Improvement Plan
Fiscal Year 2023
Clerk of Courts

Category	2023	2024	2025	2026	2027	Five Year Total
	\$-	\$-	\$-	\$-	\$-	\$-
Technology Programs & Improvements	\$165,530.00	\$106,530.00	\$106,530.00	\$106,530.00	\$106,530.00	\$591,650.00
Construction & Heavy Equipment		\$-	\$-	\$-	\$-	\$-
Building Improvements/Renovations/Expansions	\$66,666.00	\$66,666.00	\$66,666.00	\$-	\$-	\$199,998.00
Infrastructure Improvements	\$-	\$-	\$-	\$-	\$-	\$-
TOTALS	\$232,196.00	\$173,196.00	\$173,196.00	\$106,530.00	\$75,000.00	\$791,648.00